

# **NZSSD grant application guidelines CLOSING DATE NOON FRIDAY 6<sup>th</sup>**

## **APRIL 2018**

Please provide a research proposal using the following guidelines. The document should be in word using **single line spacing and arial font size of 12**. There is a **5 page limit in total** (excluding CV/references).

Any applications that do not comply with the requested formatting may be downgraded.

Please submit applications, with the formal application form on page 3, by email before 12pm on Friday **6<sup>th</sup> April**, and include NZSSD grant application in the title. Paper copies of each application are no longer required.

**EMAIL ADDRESS:** [info@nzssd.org.nz](mailto:info@nzssd.org.nz)

### **ABSTRACT**

This should be **no more than 300 words** and summarise the objectives, methods and expected outcomes of the research, and the likely impact in New Zealand.

### **SECTION 1: RESEARCH QUESTION, BACKGROUND AND OBJECTIVES (Limit: 1 page)**

The goal of this section should be to write a concise but adequate explanation of the background of your research, why this needs to be done and the aims of the proposal. You will be assessed on whether the objectives are realistic and can be achieved over the time period of the research project by the personnel listed. This section should include the originality, insight, rigour and national or international significance of the research question.

- Describe the relation between the research question and the background research literature.
- Clearly outline how new directions/ideas will extend /advance current knowledge in this area.
- Explain the objectives of the research and justify them.
- Describe the steps you have taken or will take to consult with Māori either in this Section, Section 2, or both; whichever is most appropriate to your project.

### **SECTION 2: RESEARCH DESIGN AND METHODS (Limit: 2 pages)**

Explain the methods for conducting the research and why they are appropriate.

- Include a realistic timeline of key events.
- Include (where applicable) a discussion on statistics and describe how the statistical analysis is to be carried out. This needs to include how your sample size was reached.

Give a **clear and detailed budget for the study**, including other sources of funding (either secured or applied for) and a precise cost figure (start-up, pilot or feasibility studies are permitted but must follow the same format)

### **SECTION 3: STRATEGIC IMPORTANCE**

Describe the potential benefits from your research to the general area of diabetes knowledge and care in New Zealand and, if applicable, how this fits with key national priority areas.

### **SECTION 4: EXPECTED OUTPUTS (Limit: 1/2 page)**

*Note: Scientific outcomes should be covered in the previous sections.*

Describe the expected outputs from the research such as publications, conference presentations, industry or government support/engagement **with emphasis on the potential impact this will have on health in NZ**. Include the potential for advancing the training/careers of workforces and especially priority groups e.g. junior researchers, Maori, Pacific and non-medical researchers.

## NZSSD GRANTS AVAILABLE in 2018

There are three grants available as follows:

<b>1</b>	<b>Sanofi</b>	<b>\$20 000 GST excl</b>
<b>2</b>	<b>Pharmaco NZ Ltd and i.SENS Inc.</b>	<b>\$20 000 GST excl</b>

**NZSSD** are pleased to be able to offer a **research grant of up to \$10 000** to be awarded to a non-medical society member who has not previously been awarded a research grant.

<b>3</b>	<b>NZSSD</b>	<b>\$10 000 GST excl</b>
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Please indicate clearly which grant(s) you are applying for, and the amount requested. Please note that projects do not have to be for the full sum available.

### GENERAL RULES

The applicant must be employed by a university, public hospital or other institution in New Zealand.

The applicant, or the active supervisor, must have been a paid-up member of NZSSD **as at 1 November 2016**.

One proposal may only be awarded one grant.

Normally only one grant will be awarded to a single investigator/group of investigators each year.

**The closing date will be 12pm FRIDAY 6th April**, applications received after this time shall not be considered. Successful award recipients will be announced at the NZSSD ASM in Dunedin (3 May 2018) and funds will be available from 1 June 2018.

It is expected that output of research supported by a NZSSD grant will be presented at a future NZSSD ASM.

It is expected that successful investigators shall contribute to the future NZSSD grant application assessment process when requested by the executive committee.

Brief progress reports will be required on 30 November 2018, 30 June 2019 (and on completion if later).

A proposal may not involve the significant use of a competitor's product.

Any Inland Revenue Department requirements are the responsibility of the applicant.

### CRITERIA FOR AWARDS

Awards will be judged by a specifically-appointed NZSSD sub-committee which reports to the Executive – their assessment will be based on the following:

- Scientific and clinical merits of the proposal including methodology, design and feasibility.
- The potential benefits of the research to the care of people with diabetes (and related issues) in NZ
- Alignment with, and relevance to, key NZ national priorities for diabetes.
- Priority will be given to those with long-term (paid-up) membership of NZSSD, a track record of research output and presentations/contributions to diabetes and to NZSSD.
- Junior researchers are warmly encouraged to apply – the above priority will then be judged mainly on the senior active supervising author's track record. Nominal supervision alone is not sufficient: all individuals named on an application should contribute significantly to the proposed research.

Detailed grant assessment criteria are available on the NZSSD website.

The Executive Committee's decision is final.

# NZSSD GRANTS 2018 – Application

**Applicant** : .....

Title of study:.....

Address : .....

Phone: ..... Mobile: ..... E-mail: .....

Member of NZSSD since .....

Appointment (for project): .....

Institution (for project): .....

Location of project: .....

Start and finish dates: ..... to .....

Supervisor (if relevant) ..... Member since .....

**Which grant(s) are you applying for? (Tick)**

**Sanofi  
Pharmaco NZ Ltd and i.SENS Inc.  
NZSSD**

Amount applied for (excluding GST) .....

Grants/awards received from NZSSD in past 5 years

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Other financial support available or applied for

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Any further information of relevance?

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**A full CV must be supplied for the applicant (and for the active supervisor in the case of a junior applicant), with short (maximum 2 page) CVs for all other investigators - not counted within page allowance.**